

Minutes of First Steps Working Group Meeting 11 Feb 2016

Present

Lesley Berry (Chair), Sheila Taylor (Action Plan), ~~John Orr~~, Rosemary Englander (minutes), Ron Ellis, Cliff Green, David Lee, ~~David Boatwright~~, Bill Fuller

1. Apologies Kathy Higgins, Nicky Johnson, Dave Boatwright, John Orr
2. Minutes of the meeting held on 14th Jan 2016 (approved for accuracy only)
3. Matters arising from the Minutes and Any other business were solicited for the end of the meeting. See below.

4. The Community Plan

4.1 Attention was drawn to the Main report and appendices and also to Kathy's revisions

Nicky and Sheila agreed to finalise the report, with input from Kathy. Rosemary agreed to proof read and comment as a 'critical friend'

It was agreed to mention neighbourhood watch in the final report

It was agreed to display the final draft report at the February TBRA meeting.

5. Finalising the Action Plan

5.1 Members consulted the circulated amended action plan

5.2 Various changes were made to the circulated action plan

5.2.1 Champions were added

6. Matters Arising from the minutes of the last meeting. There were none.

7. Any other urgent business signalled at the beginning of the meeting

7.1 Newsletter

7.1.1 Rosemary reported that attempts to find a deputy editor had so far failed

7.1.2 This meant that an Editor was still not found for May to August inclusive

7.1.3 Funding was also uncertain after the April issue (which will be published at the end of March). Although the Association can apply for council grants, it will have to fund the Newsletter for at least May and June issues.

7.1.4 Rosemary will produce the April version and get it printed under the budget code for March

7.1.5 If no deputy editor is found, Rosemary will prepare word and PDF files (clearly marked) for May, June, July, August issues; Dave Lee (or a deputy editor

if one is found) will change any incorrect material within the confines of the template; the above issues will concentrate on information about meetings and regular activities/social events such as seaside trip; they will also contain some repeat info re credit union, complaining to council etc.

7.2. The issue of who holds the diary for the meeting place was raised. This is a matter of importance that TBRA officers will investigate.

7.3 Cliff Green informed the meeting that 2 councillors for Netherfield required

7.4 Nomination of Lesley Berry to represent us at Warwick conference

8. Date of next meeting: 10th March 2016

Signed *LA Berry*
10/3/16